Information for Contributors

Prior Publication
The Canadian Journal of Psychiatry accepts manuscripts for consideration with the understanding that they represent original material, have not been published previously except in abstract form, are not being considered for publication elsewhere, and have been approved by each author. This information must be stated in the cover letter that accompanies the manuscript.

Types of Submissions

A. Research Papers and Review Articles
General papers and review articles should not exceed 4000 words, including structured abstract. The word count must appear on the title page. The word count will be enforced so the Journal can publish as many papers each issue as possible.

B. Brief Communications
Preliminary reports and spin-off studies will be published as Brief Communications. These will be no more than 1500 words, including structured abstract.

C. Book Reviews
Books of interest to Journal readers include general psychiatry, specific areas of psychiatry and the subspecialties, and popular fiction and nonfiction dealing with mental health issues. Please limit your reviews to 750 words and indicate in the review whether you have any personal ties to the authors or editors.

Wherever possible, answer the following questions in the review:
- What is the purpose of the book, including major points or new ideas?
- How well does the book fulfill the purpose for which it was written?
- How competent is the author or editor on the subject?
- Is the book well written?
- Is the book free from production errors?
- Is the price reasonable?

D. Letters to the Editor
Limit Letters to the Editor to 500 words. Do not include tables and figures. Case reports that make a valuable contribution to the literature will be published as Letters to the Editor. For case reports, include a section at the end of the letter, Funding and Support, where authors disclose all financial and personal connections to drug companies and all sources of funding and support for the research.

Preparing the Submission
The Journal uses the style book, Scientific Style and Format: The CBE Manual for Authors, Editors and Publishers. 6th ed. The style book is prepared by the style manual committee of the Council of Biology Editors (now the Council of Science Editors). Manuscript requirements are also based on Uniform Requirements for Manuscripts Submitted to Biomedical Journals prepared by the International Committee of Medical Journal Editors.

Please avoid unnecessary formatting, as we strip all formatting from manuscripts. For example, we strip heading styles, paragraph styles, tabs, endnote and footnote functions. Please do not use endnote and footnote functions as entire endnotes and reference lists may disappear when we strip the coding.

Double-space all parts of the submission, including case reports, quotations, references, and tables. Type manuscripts in upper and lower case on one side only of 8 1/2 x 11 inch non-erasable bond paper. All 4 margins must be 1 1/2 inches. Arrange the parts of the manuscript in the following order, with each item beginning a new page: 1) title page, 2) structured abstract, key words, and clinical implications and limitations, 3) text, 4) references, and 5) tables and figures. Number all pages.

A. Cover Letter
Authors must indicate that the manuscript represents original material, has not been published previously except in abstract form, is not being considered for publication elsewhere, and has been approved by each author.

Authors must affirm in writing that they have not entered into an agreement with a funding organization that limited their ability to complete the research as planned and to publish the results. Authors must also state that they have had full control of all primary data.

B. Title Page
- Make the title as brief and informative as possible.
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- Provide professional, academic, and financial affiliations of each author.
- If the paper has been presented at a meeting, please give the name of the meeting, the place, and the date.
- Include the full address, telephone numbers, fax number, and e-mail address of the corresponding author.
- Include a word count for the text and abstract; do not include the tables, figures, or references in this count.
C. Abstract, Key Words, and Clinical Implications and Limitations

Limit abstracts to 250 words. As much as possible, structure abstracts using the following headings: Objective (the primary purpose of the study), Method (basic procedures), Results (key findings), and Conclusions (principal conclusions). The Journal takes care of translating the abstract into the alternate language (French or English).

Include 3 to 10 key words or short phrases, as well as 3 clinical implications and 3 limitations of the study.

D. Tables and Figures

Tables and figures should supplement text, not duplicate it, and thus should be understandable without reference to the text. Include a descriptive title, and specify units of measurement for each table and figure. Keep the length and number of tables and figures to a minimum. Full pages of tables and figures will not be published; authors should communicate this information in the text. Submit electronic copies of both tables and figures, along with print copies.

Include tables only when they present relevant numerical data; short tables can frequently be incorporated more concisely in the text. Tables will be edited to conform to the Journal style.

Some authors use asterisks to indicate footnotes in tables that contain probability levels. A single asterisk is used for the lowest level of probability, 2 for the next higher, and so on, with the specific levels given in the notes to the table (for examples, $^*P < 0.05; ^{**}P < 0.01; ^{***}P < 0.001$).

Note: CJP style replaces asterisks with superscript letters to designate footnotes ($^aP < 0.05; ^bP < 0.01; ^cP < 0.001$).

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Note: The Journal is produced in a PC environment and cannot support Mac software.

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1. Author(s). Title. Journal title and year; volume:page range.

Sample

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Sample

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3. Author(s). Title. Paper presented at (name of conference); inclusive conference dates; place of conference.

Sample

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